



Richard Coates CE School

Thornhill Road
Ponteland
Newcastle upon Tyne
NE20 9QB

Phone: 01661 823167 Fax: 01661 821183

Email: admin@richard-coates.uk

Website: richardcoatesceprimary.co.uk
(please visit our new website as above)

Headteacher: Mrs Heather M. Cape

4. May 2018

Dear Parent/Guardian,

In an effort to help raise funds for St. Oswald's Hospice, we are asking if you could fill a charity bag with your pre-loved unwanted items such as clothing, books, CDs and DVDs (desirable items are listed on the bag). Each filled bag is estimated to be worth £20 of care for patients.

Bags can be collected from me, and we ask that they be brought back to school by Friday 25th May.

I thank you in advance for your support with this endeavour.

Yours faithfully

Miss M Andrews
Head of Year 7